



PSC MEETING MINUTES OF March 21, 2017

In attendance: John Struzziery

Commissioners: Ed Babcock
Rick Mattila
Lou Collins
Richard Booth
Peter Pyclik

Woodard & Curran Representatives: Frank Cavaleri, William Boornazian, Aram Varjabedian, Robert Scott

Financial Assistant: Carol O'Connor

Meeting called to order @ 5:05 pm by Rick Mattila

Plant Tour:

The Commissioners toured the plant which included the following areas;

- Operating Control area where the SCADA system is located.
- The Lab where the daily tests are completed. The tests are also done by an outside lab
- The Shop where the in-house maintenance on equipment is completed
- The Sludge Thickener Room
- The aerator Blower Room
- The Emergency Generator Room. There are 2 generators for back up.
- The Grit Room
- Headworks where the step screen is located
- The Power Distribution Room
- The clarifiers and the chlorine tank

New Member of the Permanent Sewer Commission

Peter Pyclik was introduced. Peter recently retired and moved to Hull this past winter. As a mechanical engineer for the private and public sectors, Peter managed operations and technology information systems. Peter was welcomed by the Commissioners and staff.

New Member of Woodard & Curran Staff

Robert Scott was introduced to the Commission. Robert is the new area manager for Woodard and Curran. Robert has 29 years of service in the industry. Frank Cavaleri is taking a new position with Woodard and Curran.

Accept Minutes of March 21, 2017

Ed Babcock made the motion to accept the minutes as amended seconded by Rick Mattila.

Unanimous Vote

Woodard & Curran: (reports attached to permanent record minutes)

The Commissioners received the DMR and the February monthly operating report. If they have questions they will bring them to the next meeting.

Conflicts of Interest Training

The Commissioners are to take the Conflict of Interest Training annually and provide the certificate to us to forward to the Town Clerk.

Director's Notes:

Fiscal Sustainability Plan/CMOM

A contract with Woodard and Curran has been approved to complete the engineering services related to the Fiscal Sustainability Plan (FSP), and the CMOM. Woodard and Curran are working on the immediate action items. Part of this plan includes evaluating the feasibility to connect to the MRWA. John Struzziery and Frank Cavaleri met with MRWA on March 6th to discuss various options. One of the options was connecting directly to Deer Island which was the desirable option. John indicated to the MRWA that it the intent to evaluate this option prior getting too far down the road of upgrading the plant as part of the long term plan.

Influent Gate:

Woodard and Curran is reviewing options from various vendors. Once details are provided and the selection of a vendor is determined we will apply to DEP for approval. DEP is aware that this request will be coming and we not expect this to delay the process.

Auxiliary Pump/Godwin Pump:

Woodard and Curran have developed conceptual plans for allowing the Godwin Pump to serve as an auxiliary pump for both the influent and effluent flows. Once this plan is completed it will be forwarded to DEP for approval.

Regionalization:

Discussions continue with Hingham, Cohasset, and North Scituate about creating a regional sewer system. The increased flow would provide funds for capital and rate stabilization.

Financial Reports: (report attached to permanent record minutes)

Carol reviewed the year to date financials for fiscal year 2017. It was noted that the capital budget of \$200,000 originally allocated to fund the influent gate needs to be reallocated to support the CMOM project and other priorities. These priorities will now be funded by the bond along with the influent gate. Any savings in this fiscal year will go to free cash and be available to help offset rates in the FY 2019 budget.

The FY 2018 Budget Assumptions were discussed. The Budget is reviewed by the Town Manager and the Advisory Board. The rate to support the budget will be reviewed and voted on at a future meeting.

Report to the Selectman

The Board of Selectman requested a quarterly report from the Commission. Rick Mattila wrote the report and the Commission reviewed this report which will be sent to the Town Managers Assistant, Nancy Allen.

Meeting adjourned at 7:30 pm by Rick Mattila